



UNIVERSITY OF CAPE TOWN

FACULTY OF HUMANITIES: POSTGRADUATE

2018 REGISTRATION DATES & VENUES

- **International and SADC students:** All new and returning international and SADC students must go to the International Academic Programmes Office (IAPO) in Masingene Building on Middle Campus and obtain pre-registration clearance by presenting their proof of payment of fees, passport, study visa and proof of medical insurance. Once IAPO pre-registration clearance has been obtained, registration forms can be collected from the relevant department and completed there, followed by registration data capture at specific venues as indicated below.
- **Outstanding Fees:** Students with fee debts must produce a fee clearance letter prior to registration. These are obtainable from the Fees Office (Kramer Building, Middle Campus) and must be brought to the registration venue.
- **Masters by research (100% dissertation) and PhD students – new and returning:** Students registering for **research degrees** must register no later than **14 February 2018**. Masters and PhD students registering for a dissertation/thesis must submit a completed, signed Memorandum of Understanding in order to register.
- **New and returning PG Diploma, Honours and Coursework Masters (Minor dissertation) students – new and returning:** Students registering for **coursework degrees** must do so by the dates stipulated in the table below. Masters students registering for a **minor dissertation** must submit a completed, signed Memorandum of Understanding in order to register.
- **Late registration:** A late registration fee of R2000 will automatically be charged to your fee account if you register after the dates specified below. Only the Dean can waive the late registration penalty and only in exceptional circumstances which must be fully motivated in writing.
- **Initial fee payments:** An initial fee payment is required by **Friday, 9 February 2018**. If payment is not received on or before the due date, a late payment fee of 10% of the unpaid amount will be charged.

NEW and RETURNING DISSERTATION/THESIS STUDENTS - MASTERS AND DOCTORAL

**For the Dean's signature please go to:
Humanities Faculty Office, Beattie Building, 9h00-14h00
For data capture - Bessie Head Lab, Beattie Building**

5 –14 February	Collect forms from relevant department between 23 January-14 February or request Faculty Office to have forms e-mailed to you well in advance, particularly if IAPO pre-registration clearance is needed
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NEW AND RETURNING PG DIPLOMA, HONOURS AND COURSEWORK MASTERS STUDENTS

See specific details below

AFRICAN STUDIES

All postgraduate programmes	5 – 14 February	Collect forms from Vuyelwa Mnqanqeni, Centre for African Studies, Oppenheimer Building
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ARCHAEOLOGY

All postgraduate programmes	5 – 14 February	Collect forms from Lynn Cable, Department of Archaeology, Room 316, Beattie Building
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DANCE

All postgraduate programmes	6 February	Collect forms from Shabnam Pansari, Department of Drama, Hiddingh Campus
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DRAMA

All postgraduate programmes	5 – 14 February	Collect forms from Shabnam Pansari, Department of Drama, Hiddingh Campus
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ECONOMICS

All postgraduate programmes	5 – 14 February	Collect forms from Paula Bassingthwaite, School of Economics, Middle Campus
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EDUCATION

PG Certificate in Education	5 February 2018 @10h00	Collect forms from Roger Mackay, School of Education, Neville Alexander Building
PG Diploma in Adult Education	7 February 14h00 – 17h00	Collect forms from Thembakazi Rala, School of Education, Neville Alexander Building
PG Diploma in Higher Education Studies	7 February 14h00 – 17h00	Collect forms from Thembakazi Rala, School of Education, Neville Alexander Building
PG Diploma in Educational Technology	9 February 14h00 – 17h00	Collect forms from Thembakazi Rala, School of Education, Neville Alexander Building
Bachelor of Education (Honours)	7 February 14h00 – 17h00	Collect forms from Thembakazi Rala, School of Education, Neville Alexander Building
Master's in Education	8 February 14h00 – 17h00	Collect forms from Thembakazi Rala, School of Education, Neville Alexander Building
MEd in Education Technology	8 February 14h00 – 17h00	Collect forms from Thembakazi Rala, School of Education, Neville Alexander Building

ENGLISH LANGUAGE & LITERATURE

All postgraduate programmes	5 – 14 February	Collect forms from Isa Mkoka, Department of English, Level 2, AC Jordan Building
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ENVIRONMENTAL GEOGRAPHICAL STUDIES

All postgraduate programmes	5 – 14 February	Collect forms from Shahieda Samsodien, EGS Department, Environmental & Geographical Science Building
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FILM AND MEDIA STUDIES

All postgraduate programmes	5 – 14 February	Collect forms from Petros Ndlela, Centre for Film & Media Studies, AC Jordan Building
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FINE ART

All postgraduate programmes	6 February	Collect forms from Tasneem Hartley, Michaelis, Hiddingh Campus
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GENDER STUDIES

All postgraduate programmes	5 – 14 February	Collect forms from Wardah Daniels, African Gender Institute, Oppenheimer Building
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HISTORICAL STUDIES

All postgraduate programmes	5 – 14 February	Collect forms from Colleen Petersen, Department of Historical Studies, Beattie Building
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LIBRARY AND INFORMATION STUDIES

PG Diploma	13 February	Collect forms from Alison Davids, Centre for Library and Information Studies, Hlanganani Bldg
MLIS & MPhil	14 February	

LINGUISTICS

All postgraduate programmes	5 – 14 February	Collect forms from Faiza Steffenson, Linguistics, AC Jordan Building
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MANAGEMENT STUDIES

Honours in Org Psychology	12 February	Collect forms from Kauthar Hendricks, School of Management Studies, Room 434, Leslie Commerce Building
MSocSc in Org Psychology	5 – 14 February	

MUSIC

All postgraduate programmes	6 - 9 February	Collect forms from Sheila Taylor, College of Music, Lower Campus
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PHILOSOPHY including PPE

All postgraduate programmes	5 – 14 February	Collect forms from Marchelle Erasmus, Room 3.03, Department of Philosophy, Neville Alexander Building
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POLITICAL STUDIES

All postgraduate programmes	5 – 14 February	Collect forms from Vicki Sinden, Room 5.32, Department of Political Studies, Leslie Social Science Building
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PSYCHOLOGY

MA Clinical Psychology	2 Feb 2018 - (Programme starts 05 Feb 2018)	Collect forms from Judith Adriaanse, Child Guidance Clinic, Chapel Rd, Lower Campus
Honours	12 th Feb NEW students 10h00 – 11h00	Collect forms from Rosalind Adams, Department of Psychology, PD Hahn Building
MA Psychological Research MA Neuropsychology	5 TH Feb onwards (returning students) 12 th Feb NEW students 14h00	

RELIGIOUS STUDIES

All postgraduate programmes	5-14 February Collect forms: PG Convener: HOD:	Collect forms from Tasneem Wise, Rm 5.36 Leslie Social Science Building between 09h00 - 13h30 **PG Convener will be available from 13h00 – 16h00 onwards for curriculum advice and signatures (Dr Louis Blond, Leslie Social Science Building, Rm 5.45) **HOD will be available for MOU signatures from 13h45 – 15h15 (A/Prof Sa'diyya Shaikh, Leslie Social Science Building, Rm 5.36)
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SCHOOL OF LANGUAGES

All postgraduate programmes	5 – 14 February	Collect forms from Shirley Whitmore, School of Languages & Literatures, Room 203, Beattie Building
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SOCIOLOGY

All postgraduate programmes	7 – 14 February	Collect forms from the Department of Sociology reception, 4th floor, Leslie Social Science Building, between 9h00 and 12h30.
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		The Department will send students information on the availability of programme convenors for curriculum advice and signatures by end-January 2018.
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SOCIAL ANTHROPOLOGY

All postgraduate programmes	8 – 14 February 09:30-14:00	Collect forms from Chris Machelm, Social Anthropology, AC Jordan Building
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SOCIAL DEVELOPMENT

Honours in Social Development (Social Development, Social Policy and Management, and Probation and Correctional Practices)	29 January 14:00	Collect forms from Dr Kubeka, Department of Social Development, 5 th Floor, Leslie Social Science Building
ALL other Honours	5 February	Collect forms from Olando Jacobs, Department of Social Development, 5 th Floor, Leslie Social Science Building
Honours in Clinical Social Work	5 February	Collect forms from Dr Kubeka, Department of Social Development, 5 th Floor, Leslie Social Science Building
Masters	TBC	Collect forms from Olando Jacobs, Department of Social Development, 5 th Floor, Leslie Social Science Building