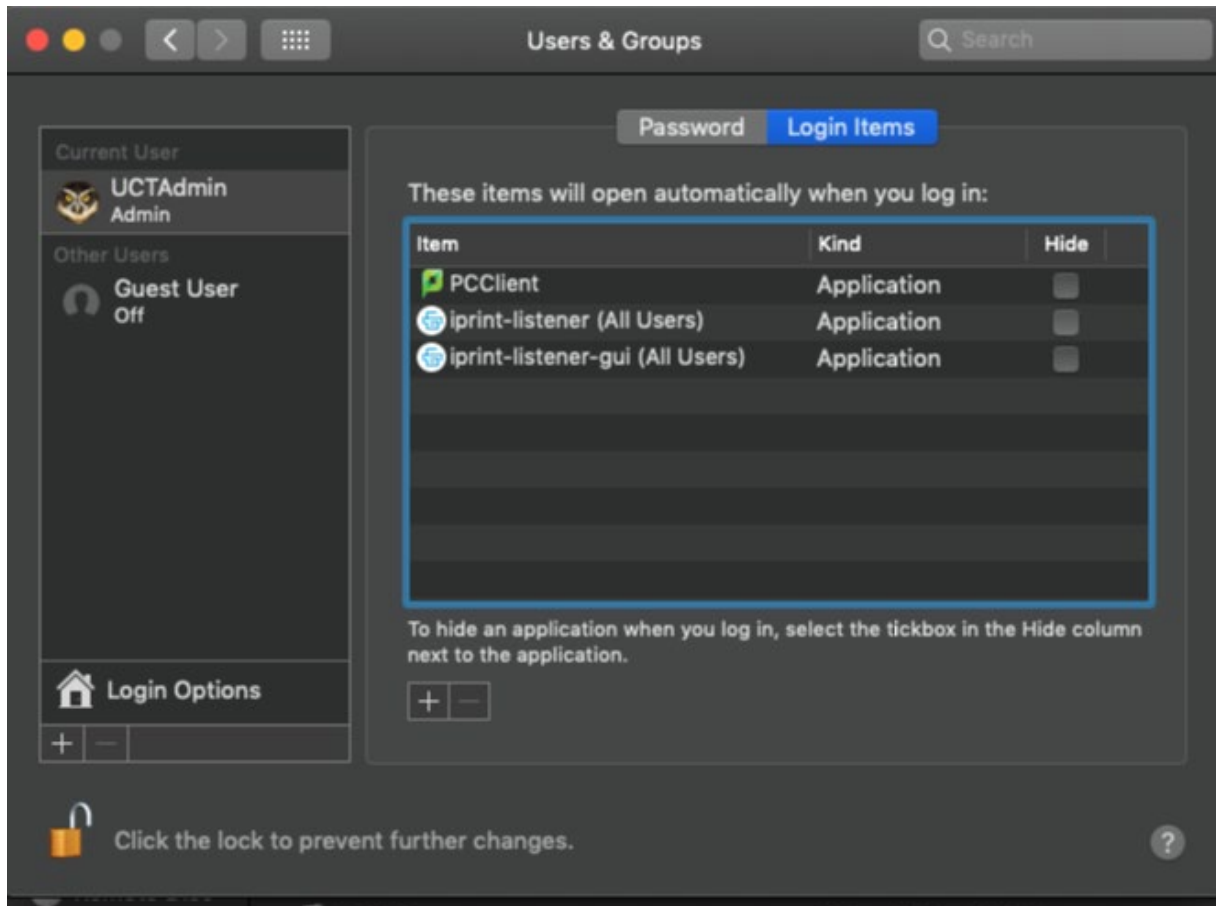# MAC OSX Papercut software and printer installation

1. Download the software
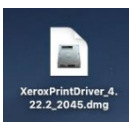
1. To install the Papercut client for macOS, visit https://ictsdownloads.uct.ac.za.
2. Use your UCT credentials to log in.
3. Select Apple > Papercut and click on **Papercut_StaffInstallMAC.zip**.
4. Open the .zip folder and run local install **client-local-install**.
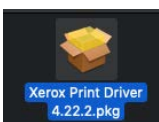5. When complete a Papercut logon popup will appear. Add the Papercut client to Login Items in Users &Groups.

2. Install the print driver

Installation of the print driver is covered in the following video.

1. In the zip file you have downloaded, double click on **XeroxPrintDriver_4.22.2_2045.dmg**.
2. Once the driver is downloaded, double click the installer.

3. The image will mount. Double click the installer icon.

4. Click **Continue** to move through the installation wizard.
5. When prompted, click **Agree** to accept the software license agreement.
6. Click **Install**.
7. Enter your local administrator name and password. Click **Install Software.**

Note:

During the printer driver installation, the installer will try to **Discover Printers**.

- Skip this by clicking **Continue.**
- When the **Print Queue Not Created** pop-up appears, click **Continue** again.

8. Click **Close**.

3. Install the printers

- This is covered in the following video.
- You will need to install 2 printers, by following these steps twice.

Under **Advanced Options**, the details you need to enter are:

- **Type:** Windows printer via spools or Windows (MacOSX 10.6 or higher)
- **Device (**MacOSX **10.14, 10.13): Another Device** or
  Peripheral(MacOSX 10.7, 10.8) : **Other peripheral**
- **URL : smb://srvwinppc002.wf.uct.ac.za/UCT_XRX_Follow** and for the second printer,
  smb://srvwinppc003.wf.uct.ac.za/UCT_XRX_Follow
- **Name:** UCT_XRX_Follow02 (and for the second printer, UCT_XRX_Follow03)
- **Location:** leave this blank
- **Use:**
  - Choose **Select Software**
  - **Select Xerox WorkCentre 7855, 4.22.2**

4. Changing the default settings on your printer

- By default, your printer is set to print in colour. To learn how to change the default settings to black and white, watch this video.